



Assignment Editor

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Location: WEWS-TV Cleveland-30126

Job Title: Assignment Editor

The assignment desk is the center of it all, breaking stories, assigning crews and coordinating with producers. **WEWS-TV**, the Scripps owned ABC affiliate in Cleveland, OH, has an immediate opening for an Assignment Editor. The Assignment Editor will be a dynamic and energetic leader who can help manage the news gathering process from the assignment desk. **We are looking for the best of the best!**

Key activities

- Plan news coverage as directed by news management
- Dispatch crews to stories and breaking news, using appropriate logistical and journalistic judgement
- Make calls to news sources as needed, gaining appropriate and actionable information
- Assist in finding stories, doing research and tracking story ideas in assignment desk computer with emphasis on key brand points
- Publishing of online content
- Perform other duties as needed and as directed by news management

Education & Experience/Certifications

- Minimum of three (3) years of assignment desk experience
- Commitment to journalistic standards of ethics and accuracy
- Ability to communicate effectively and multitask in a high-pressure environment while still meeting all deadlines
- Strong computer knowledge/word processing skills

A Bachelor's degree in journalism or communications background is preferred. This position is full-time and will require working a flexible schedule that includes nights and holidays.

WEWS-TV is an Equal Opportunity Employer. Candidates who are offered positions must successfully complete a background and drug screen. ***Interested candidates should submit their resume to <http://scripps.com/careers>.***

